



COLONIAL CHURCH

A PLACE TO GROW IN CHRIST
AND SERVE THE WORLD

Position: Children's Associate

Reports to: Andrew Zhao, Minister of Emerging Generations

Classification: Full-time, Exempt

Role: The Children's Associate will be responsible for implementing the overall strategic vision and programming for Children's Ministry. This will be done through collaboration with the broader Children's Ministry Staff. The primary responsibility of the Children's Associate will be to carry out weekly programming to children birth-5th grade and build exceptional relationships with children, parents, and families. This individual will also work to build new relationships outside the organization.

Responsibilities:

Program Development

implementing a layer of family/parent guardian ministry

1. Responsible for carrying out the programming for Children birth- 5th grade.
2. Be collaboratively responsible for the vision, leadership, and planning of all community events.
3. Collaborate as a member of the broader team to set strategy that aligns with greater vision.
4. Establish and maintain healthy collaboration with other staff members on the Children's Ministry team in order to cultivate an experience that works for team members and children.
5. Work to cultivate a climate of safety and well-being for all people who engage with children's ministry, responsive to diversity, justice, and equity for all members and tending to structural ways in which we need to change in order to honor all.
6. Carry out provided curriculum that supports early childhood development strategy, social emotional learning, and strong cultural competency.
7. Direct oversight over the Nursery Coordinator and the program.

Spiritual Development

1. Be a spiritual seeker who can explore questions and have conversations in order to provide a well rounded program for children.
2. Engage in and be passionate about cultivating ones own "Inner Life".
3. Actively engage with our community to help make connections and partnership in the broader community.

Relational Ministry

1. Build relationships with children and invest in their lives as you work and care for them.
2. Build exceptional relationships with parents and care-givers.
 1. Create innovative programs that cater to the whole family unit.

2. Facilitate an environment where each family is known and trust is developed.
3. Foster a commitment to caring for the lives of the parents and guardians as well as their children.
3. Build new relationships with other key players and influencer in the community.
4. Recruit and train lay leaders to develop meaningful, holistic relationships with children to see them flourish spiritually and as whole persons.
5. Participate in Children's Ministry Milestone events and other family ministry efforts as needed.

Essential skills and experience

- Demonstrated commitment to Christian faith and the mission and values of Colonial Church
- Commitment to intentional spiritual, professional, and personal growth.
- Commitment to growth in cultural competency
- Education: BA/MA preferably in education, children's ministry or related field
- At least 1-3 years of experience in a similar role
- Exceptional program facilitation experience
- Effective interpersonal, communication, and community building skills
- Ability to work as part of a team
- Technology proficiency
- Strong attention to detail